

TENDER
Production of training & communication material
16/9/2013

Purpose of the Project / Call

Transparency International-Greece, the greek Chapter of Transparency International, and Super League Greece have joined forces on an 18 month project "Staying on Side: How to Stop Match-Fixing"¹ to help prevent match-fixing through education and awareness-raising. The project has been funded with support from the European Commission – Directorate General Education and Culture. (Project No. EAC-2012-0568).

As part of the project, TI-Greece would like to produce training and communication material to support the training workshops to young players.

Deadline for offer submission: 27/9/2013

Selection Criteria

Winning offers will be selected by a panel of TI-Greece staff and management.

Applications submitted under this Call for Offers will be assessed against the following criteria:

1. Quality of the service (according to sample provided) (40 points)
2. Time of delivery (10 points)
3. Bid price (50 points)

Description of the requested service (see attached project brief)

Material specifications

Leaflet:

-2sided

21 X 29.7cm (folded) / 42 X 29.7cm (open)

-4color (a+b side) & machine varnish

-200gr Velvet

-1.500 copies

Trainer's manual:

-20+4pages

-21 X 29.7cm (folded) / 59.4 X 21cm (open)

-pin binding

¹ More information about the project are available:

http://www.transparency.org/whatwedo/activity/staying_on_side_education_and_prevention_of_match_fixing



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|--------------------------------|---|
| | <ul style="list-style-type: none"> -4colour cover (4p) & machine varnish -2colour body (20p) -250gr Velvet for cover -170gr Velvet for body -500 copies <u>Roll-up Banner:</u> -85cm X 200cm -1sided -full color -polyester printing laminated -1 item <u>Players' T-Shirts (optional)</u> -Size L & XL men -100% cotton ring-spun -taped shoulder to shoulder -logos on 2sides -white background -short-sleeved -1.500 items |
| Type of services requested | <ul style="list-style-type: none"> -graphic design -printing services -roll up placement -delivery |
| Material provided by TI-Greece | <ul style="list-style-type: none"> -Texts (in word) -Partners' logos -Roll-up stand for banner |

Further provisions

- TI-Greece will reserve the copyright of the design, content and development of the application
- Applicants shall bear sole liability vis-a-vis third parties, including of damage of any kind sustained by them while the action is being carried out
- Applicants situation constituting or likely to lead to a conflict of interests during the tender/ performance of the agreement must be brought to the attention of TI-Greece.



Timeframe

All material should be delivered to TI-Greece office (Thetidos 4, Athens) by **1st November**

Application Procedure

Interested parties should submit the offer to Nagia Mentzi (nmentzi@transparency.gr) by **27/9/2013**.

Each offer should include:

- **design sample of the project title & id (based on the title and logos attached)**
- details of the provided services
- price (breakdown and description costs)
- timeline
- payment arrangements
- company profile & information

Additional questions and requests for clarifications should be addressed to Nagia Mentzi (nmentzi@transparency.gr, tel: 2107224940).

